COMMUTER REQUEST
University of Wisconsin-Stout

The Board of Regents for the University of Wisconsin System has established the following policy. "Those freshman and sophomore students (59 credits or less) who are not veterans, married or living with parents or legal guardian (within a 40-mile radius of Menomonie) shall be required to live in a university-operated residence hall when such accommodations are available." Freshman and sophomore students who would like to live with a parent or legal guardian under this policy are required to apply for permission to commute daily to campus. **Commuting distance must be within a 40 miles of Menomonie**. Miles from campus will be determined using MapQuest Driving Directions or similar program.

If you live **more** than 40 miles from Menomonie, attach any supporting documentation outlining your unique situation. Only the information you submit in writing will be considered when reviewing your request. **The Peer Review Board, a volunteer group of students, will review all requests over 40 miles,** and will make a recommendation to the University Housing Office. Peer Review Board will be furnished with all the information you provide except your name, address and phone number. When the Peer Review Board is not in session, the Associate Director of University Housing will review your request. You may elect to have your request reviewed by the Associate Director by initialing in the designated place below. You will be notified, in writing, of the status of your request. Notification timeline varies depending on the time of the year. **Students must request this for each year the Board of Regents' Policy applies to them.**

_____ Initial to the left: If you **DO NOT** want the Peer Review Board to review your request.

- Name_____ University ID #_____
- Home Address_____
  Street City State Zip
- Phone Number _____ Campus Address (if applicable) _____
- I am applying for ____ 2010-2011 Academic Year _____ 2010 Spring Semester
- I will be living with
  Parent/Legal Guardian Name_____ Relationship_____
- Commuting Address_____
  Street City State Zip
- One-way driving distance from home to campus is _____ miles.

My signature below certifies that I am aware of the Board of Regents' Policy and that I will live with a parent or legal guardian and commute daily to campus. I am aware that making false statements, orally or in writing, to a university employee on a university-related matter is a violation of the UW System Administrative Code or will result in disciplinary action. I agree to remain in compliance throughout the semester(s) marked above. I understand that if I move from the above address without the written permission from the University Housing Office that this agreement will be null and void. Violation of the Board of Regents' Policy will cause the University Housing Office to require me to move into a residence hall to ensure compliance with the policy and be charged from the first day of the period identified above. I understand that if my plans change, I must notify the Associate Director of University Housing to obtain permission for my new plans.

- Student's Signature _____ Date_____

NOTARIZATION OF PARENT/LEGAL GUARDIAN'S SIGNATURE IS REQUIRED. I as a parent or legal guardian of this student do hereby attest that this student will indeed be commuting from my home on a daily basis. I understand that I have a **legal responsibility** to notify University Housing if this agreement is not being followed.

- Parent/Legal Guardian Signature _____ Date_____
- **Notary Public's Signature and Seal**_____ Date_____