



Meeting Notes

Workshop #6

Meeting Date: Wednesday, May 14, 2008 9:00 a.m.

Regarding: **Hovlid Hall Renovation & Addition**
U.W. Stout Campus
Menomonie, Wisconsin

DSF Project Number: 07B2F
SDS Project Number: 0727

Location: U.W. Stout, Red Cedar Hall – Room 140

Present:	Tim Luttrell	DSF
	Jeff Kosloske	U.W. Stout Systems Administrator
	Shirley Klebesadel	U.W. Stout Physical Plant
	Scott Griesbach	U.W. Stout Housing
	Ann Thies	U.W. Stout Food Service
	Ben Markl	U.W. Stout Housing
	Jim Selz	U.W. Stout Dining Service
	Chris Ziegler	U.W. Stout - Student
	Art Bartels	ESG
	Nicolle VanWie	ESG
	Dale Poynter	SDS
	Tom Hanley	SDS

The following matters were discussed:

1. Reviewed current site concept including layout, fire access, storm sewer strategy, ambulance turnaround (grass/pavement area, grass pavers, noted concern about parking in this area by maintenance).
2. Reviewed landscape plan, creating pedestrian mall/gathering/semi private gathering areas along main artery, semi private areas around building perimeter.
 - Discussed options for ground cover including grass. Noted maintenance issue.
 - Campus wants to have picnic tables placed on grass rather than on hard surface, as students prefer this. Some picnic tables with/some without grass below. Suggested not having paving but rather mulch or stone.
 - Northwest corner of Fleming. Future may expose more of the foundation for windows with the plans shown.
 - Discussed bioretention areas. Rain garden type plantings are probable.
 - Modeling for storm water management may be in progress. See Campus.
 - Quality measures are needed on this site, not quantity. Soils are fair for infiltration.
 - Overflow is to the street and away from the building in the bio retention area.
 - Noted enhanced green area at the east entry near the bridge.
 - No prairie grass is to be used and no "no mow" grass. Need to work with Campus to make this look good.
 - Edge of the bio retention area needs to be defined.
 - Discussed cooling tower/generator as possible eye sores. Noted louvered screen wall surrounds, also brick and metal combination. Evergreens will also be used to screen, as well as the existing trees. Durable material will be needed here, may be an extension of the facade materials.
 - Pedestrian mall.
 - Noted that there are minor modifications at the fireplace area that are not noted on the site plan yet.
 - Pavement material is anticipated to be brick banding with concrete pavers. Noted concerns about snowplowing and durability. May consider taking up with existing Campus theme. Exposed aggregate is also a possibility for surface to match what was done at Red Cedar Hall.
 - Noted the site plan currently represents all the elements required by program.
 - Trees planted west of Hovlid are good for privacy for the rooms along the first floor.
 - Ground cover may be used in some areas in lieu of grass where shade might not allow grass to flourish.
3. Housing.

- Discussed future wing and access through the lower level of Hovlid. Discussed North Campus as a complex with consolidated functions/amenities.
 - Discussed security of basement and the ability to lock off from upper floors. This will need to be investigated further.
 - Will provide for future card readers and electric strikes access at stairwells.
 - Security discussion should be added to the agenda for future meeting.
 - The current plan has the chimney removed.
 - Discussed the telecom room size and location.
 - Future meeting should include telecom on the agenda. Verify who on Campus we have met with. Make sure this is coordinated.
 - TV room size should be larger if possible.
 - Art room placement may be revisited. Ventilation concerns may dictate.
 - Laundry and Vending are now smaller. Likely Vending won't be used much.
 - Quiet Study should be out of the main stream.
 - Glassy study rooms are possible for visibility.
 - Discussed opening to the Media room. Prefer enclosed for noise.
 - Light/windows are OK. Will be using TV's in the area. It is good to be able to see in but lighting should be carefully placed so that it does not affect the media being used.
 - Discussed steam line routing and possibility of rerouting to Fleming.
 - Discussed placing a pressure reducing station in Fleming basement and the noise issue with this. This needs to be designed properly.
 - Heat issue at Hovlid basement will be improved with the moving of this steam line. Prefer placing the steam line entry below Fleming lobby and not the resident rooms. May also consider housing it in the new link.
 - Fleming remodel. May consider realigning the path through the building. May depend on budget.
 - Area wells in Hovlid discussed as a possibility.
 - The stair at the center of Hovlid is scheduled to be removed in this plan.
 - Lockers will be needed in the basement for food/kitchen supplies. This may be accomplished through base cabinets if a flat screen is placed above them.
 - Discussed sinks at bar. Sinks should be added, as there will be cooking and dishwashing in the area. Will likely locate off to the side of the island. A stove will also be needed in this area.
 - Study rooms are to be added.
 - New stair/desk has been moved on the main level.
 - Front desk moved for better view.
 - Currently there is only one lounge, reduced from two from previous schemes.
 - Eliminated one entry west of Hovlid.
 - May modify grille storage at main desk to improve sight lines. Screening of views down through Hovlid desired. May consider a split grille storage on each side.
 - Counter height discussed. Prefer seated height versus higher. Scott to investigate. Also note current problem at Red Cedar Hall.
 - Reviewed sketch of images.
 - Noted floating ceiling – good.
 - Good traffic flow noted.
 - Discussed display wall access in Lobby area and options for access.
4. Site overview - exterior materials.
- Discussed matching Red Cedar Hall as an option.
 - Would like to use less purple in the stone.
 - The same brick that was used at Red Cedar should be used on the new construction.
 - Will probably consider using some of the purple stone for the site walls but changing blend to allow more of the warmer colors.
 - Noted the use of wood/steel roof expression at the east entry.
 - Metal panels and glazing - Decided that either the same metal panel color should be used or perhaps champagne color. Decided that champagne color should be used for all of the windows in the new construction, including the remodeled portions of Hovlid window replacement.
 - Tan brick will likely be used for the link component so that there is less of a need to match up with the existing Hovlid brick.
 - Possibility of modular versus utility size brick. Need to consider how this will look.
 - Dining should follow the Red Cedar look.
 - Discussed the sun screens. These are currently shown as a perforated metal option. They are a dramatic feature on the side of the building. Need to have materials that do not require maintenance or painting. Discussed the

possibility of wood. Decided that this would not be a good idea. They have not had good luck with these on other projects per Jeff.

- Daylighting guidelines should be checked very soon on the building.
 - Where metal panels are used, clear anodized windows will be used similar to what was done on Red Cedar Hall.
 - Anticipate using wood at entry soffits similar to Red Cedar Hall.
5. Foodservice.
- Janitor closet/ramp area. Discussed options for efficiency and decided that it might be best to just change the floor elevation of the main level to eliminate the ramp altogether.
 - Foodservice layout. Noted the chase that has moved to the north.
 - Concerns about seating by the tray drop proximity.
 - Cashier station. One person managing this is OK.
 - Discussed concerns about a back door to the C Store.
 - Discussed open space next to the elevator and decided that bench/table layout in this area will be OK.
 - Seating - Discussed the possibility of a bank of booths for more privacy. Campus is interested in using booths for this privacy. Will work with layout to optimize.
 - A big screen TV will be needed somewhere in the foodservice area.
 - Digital menu boards will need to fit into the scheme as well. Ann will send information on this to George. Target Vision is the vendor.
 - Discussed ceilings; prefer wood beams. Consider medium tone.
 - Column/beam layout; prefer regular spaced standard grid.
 - Discussed possibility of using clouds. Depends on the height. Sections should be developed for the next meeting.
 - Presentation station needs a hood.
 - A soffit/washable lay-in is needed at serving area.
 - Air conditioning for the foodservice. This air conditioning will likely just be needed for May and September, as it is closed during the summer months. Campus is to provide more information on this.
6. Schedule.
- Decided that the June 25 meeting will be skipped.
 - The Design Report is to be provided to Campus around August 1.
 - The Building Commission will be the 3rd Wednesday of September.
 - Discussed issues with construction phasing and the possibility of the Fire Department having difficulties with access to Hovlid. Meeting is to be arranged with the Fire Department to discuss these limitations.
 - Toilet rooms. May cheat Janitor's Closet to help Toilet room layouts. Noted that current layouts have conflicts with existing columns.

END OF NOTES

This confirms and records our interpretation of the discussion that occurred and decisions reached during this meeting. Unless notified, we will assume that the notes are complete and accurate.

Respectfully Submitted,
SDS ARCHITECTS, INC.



Thomas M Hanley
Vice President/Architect

TMH/cmj

Attachments

C: All Participants
SDS File 0727.12.20