

REASONS FOR NON-SELECTION OF QUALIFIED CANDIDATES FOR CLASSIFIED POSITIONS

Candidate's Choice

- A1 Would not relocate.
- A2 Accepted another job.
- A3 Offered the position but declined.
- A4 Asked not to be considered.
- A5 Accepted another position within the university.
- A6 Not available for interview.
- A7 Candidate requires a higher salary than authorized.
- A8 Failed to show up for interview.
- A9 Not available for employment at the time needed.
- A10 See other explanation attached.

Qualifications

- B1 Candidate selected had more relevant training and/or experience.
- B2 Candidate well qualified for the position, but quality of relevant training and/or experience was higher in the candidate selected. This candidate would be considered for the position if the first choice declines.
- B3 Interview information didn't coincide with application materials submitted.
- B3 See other explanation attached.

Results of Interview

- C1 Interview revealed that candidate was not interested in the nature of job assignments required in this position.
- C2 Interview demonstrated a communication problem.
- C3 See other explanation attached.

Miscellaneous

- D1 The candidate had a history of difficult inter-personal relationships. (Use only in rare instances when a history truly exists and can be documented. Use cautiously since discrimination is sometimes related to this difficulty.)
- D2 Potential conflict of interest with university interests.