

STUDENT PAYROLL SCHEDULE

Fiscal Year 2009-2010

Pay Period	Pay Period No.	Pay Period Dates	Approval Date	Pay Date	Notes
July A	15S	06/28/09 - 07/11/09	07/13/09	07/24/09	
July B	16S	07/12/09 - 07/25/09	07/27/09	08/07/09	Minimum wage increased on 7/12/09
Aug A	17S	07/26/09 - 08/08/09	08/10/09	08/21/09	
Aug B	18S	08/09/09 - 08/22/09	08/24/09	09/04/09	End of Summer Session
Sept A	19S	08/23/09 - 09/05/09	09/08/09	09/18/09	New Authorizations Needed Approval due by 9:00 a.m.
Sept B	20S	09/06/09 - 09/19/09	09/21/09	10/02/09	
Oct A	21S	09/20/09 - 10/03/09	10/05/09	10/16/09	All Student Timecards must be approved! Even if "0" Hours Worked
Oct B	22S	10/04/09 - 10/17/09	10/19/09	10/30/09	
Oct C	23S	10/18/09 - 10/31/09	11/02/09	11/13/09	
Nov A	24S	11/01/09 - 11/14/09	11/16/09	11/27/09	
Nov B	25S	11/15/09 - 11/28/09	11/30/09	12/11/09	
Dec A	26S	11/29/09 - 12/12/09	12/14/09	12/23/09	
Dec B	01S	12/13/09 - 12/26/09	12/29/09	01/08/10	Approval due by 9:00 a.m.
Jan A	02S	12/27/09 - 01/09/10	01/11/10	01/22/10	
Jan B	03S	01/10/10 - 01/23/10	01/25/10	02/05/10	
Feb A	04S	01/24/10 - 02/06/10	02/08/10	02/19/10	
Feb B	05S	02/07/10 - 02/20/10	02/22/10	03/05/10	
Mar A	06S	02/21/10 - 03/06/10	03/08/10	03/19/10	
Mar B	07S	03/07/10 - 03/20/10	03/23/10	04/02/10	Approval due by 9:00 a.m.
Apr A	08S	03/21/10 - 04/03/10	04/05/10	04/16/10	
Apr B	09S	04/04/10 - 04/17/10	04/19/10	04/30/10	
May A	10S	04/18/10 - 05/01/10	05/03/10	05/14/10	
May B	11S	05/02/10 - 05/15/10	05/17/10	05/28/10	
May C	12S	05/16/10 - 05/29/10	06/01/10	06/11/10	Approval due by 9:00 a.m. End of Academic Year
June A	13S	05/30/10 - 06/12/10	06/14/10	06/25/10	New Authorizations Needed
June B	14S	06/13/10 - 06/26/10	06/28/10	07/09/10	

Supervisor approvals are due in Kronos by 4:00 p.m. on the Monday following the last day of the pay period.
(Subject to change)

Unusual Due Date –Supervisor approvals due in Kronos by 9:00 a.m. (Subject to Change)

**All completed Student Work Authorization forms should be submitted to:
Human Resources, 203 Admin Bldg.**