

COMPUTER COST SHARE PURCHASE FORM

Desktop – Maximum Match is \$1550 - Laptop – Maximum Match is \$2150

Name of Recipient: _____ Ext. _____

Building/Room: _____ Department: _____

C# of computer being replaced/reassigned: C-_____

Manufacturer and Model# of computer being replaced/reassigned: _____

Plan for computer being replaced: surplus roll down to _____ student workstation

Manufacturer and Model Number of new computer: _____ Date: _____

Please attach specifications for computer and computer add-ons. Purchasing will verify current pricing before completing purchase order(s).

ACCOUNTS TO BE CHARGED:

COMPUTER	_____ - ___ - _____ -53205	\$ _____	_____ %
	_____ - ___ - _____ -53205	\$ _____	_____ %
UW-STOUT SECURITY	_____ - ___ - _____ -53205	\$ <u>35.00</u>	
UW-STOUT SERVICE	_____ - ___ - _____ -53803	\$ _____	

HP Desktop - \$ 122 Apple PowerMac - \$ 199
HP Notebook - \$ 152 Apple PowerBook - \$ 239

BPA Office Use Only

Department Share: Account Number (Debit) 102-___ - _____ -53000 \$ _____

50% Match: Account Number (Credit) 102-___ - 960001 -53000 \$ _____

Access Reference Number: PC600

Access Code: CNN

Datatel Description: ADJ PC Cost Share

Exception Justification: (Required for desktop computer acquisitions for faculty and instructional academic staff)

Account Administrator Signature

Dean of College OR Vice Chancellor/ASLS OR
Chancellor's Office OR Academic Directors

**For computer configuration and Big Deal pricing, please call Purchasing.
Purchasing will verify current pricing before ordering.